**PHEKSA Meeting – October 2nd, 2023**

**Present**: Varun Shah, Hannah Kowalyk, Payton Rix, Mara Majer, Cari Brown, Yasmin Asadi, Nasser Nayed, Ben Solmon, Ava Khansari, Cynthia Charette, Yas Almashahi, Anna Roper, Tori Pears, Noah Jonnson, Matt Hopley, Sophia Pourmatin, Alexandra Partridge, Amelia Rodrigues, Elizabeth Squire-Fisher, Maggie Johnston, Kay Hartwick, Olivia Emon, Amy Posel

**Absent**: Reuben Bowley

**Start Time**: 7:50 pm

**Reading of Agenda**

 Motion: To approve the agenda for the meeting

 Seconded by: Payton

 Vote:

For - 22

Against - 0

Abstentions - 0

*Motion carried*

**Assembly Updates**

Cari Brown - Internal Affairs Commissioner:

We almost have a full assembly. We have one spot to fill, and it is first year rep, so we will be doing another election after reading week.

Maggie Johnston - Executive Intern:

Hi everyone. My name is Maggie and I am super excited to be here.

Mara Majer - Finance Commissioner:

No updates.

Matt Hopley - Social Commissioner:

I was hoping Ruben was here to talk with him about having a semi at ale.

POC - Varun: He said he was not sure if he would be able to do it but can you see me after and then we can discuss.

Matt: Yes.

Alexandra Partridge - Merchandise Commissioner:

No updates.

Elizabeth Squire-Fisher & Olivia Emon - Formal Commissioners:

We have the google form for a formal committee ready to submit and it will be out shortly.

Sophia Pourmatin – EDI+I Commissioner:

The EDI+I committee has been hired and we are meeting for the first time this Wednesday.

Amelia Rodrigues - Coaches Corner:

I am ready to submit the September edition, just waiting for a few letters from PHEKSA exec.

Reuben Bowley - Sr. Athletics:

No updates.

Tori Pears & Noah Jonsson - Jr. Athletics:

We had a meeting with Gourd and we decided to move up the timeline re departure time. The bus last year departed at 8 am and we are now thinking of leaving around 7:30 am to miss Quebec traffic.

Additionally, we talked about how many students we would be aiming to get. We can have 56 students on each bus,112 people total, but we would get charged for every spot not filled on the bus. The budget per person is expected to be around $405, and it can be knocked down to $380 if we get all 112 spots filled. We will be opening the sign ups after reading week, if all of the year reps could add it to their emails that would be great. As well, we will be making an Instagram post and sending it to Yas.

POC - Payton: Could you create a blurb for the year reps to add to their email?

Tori: Yes, we will make one and post it to Facebook.

Anna Roper - Sr. Academics:

We had our ANAT 315 review session last Thursday and it was a success.

Peer tutoring will be getting started now that we have a Junior Communications Commissioner. We are still looking for upper years to be peer tutors, so I will send a post to add to the year emails.

As well, I just found out that we need volunteers for the Ontario University fair, it overlaps with homecoming. The event is located in Toronto so the day would include bussing to Toronto and back.

Additionally, we are looking for volunteers for Fall Preview Day which is November 5th. I will post a sign up sheet to Facebook, it is a 2 hour long shift.

POI - Mara: The event in Toronto?

Anna: Yes, the Ontario University Fair is in Toronto.

POI - Sophia: How many people do you need to volunteer?

Anna: They want 4 to 5 from the program to come, it occurs both Saturday and Sunday so we need 8 to 10 in total. The bus will leave Goodes at 5:00 am and arrive back around 4:00 pm.

POI - Yasmin: Could the volunteers be there for 2 days and stay overnight in Toronto?

Anna: That is a good point I will ask about.

Sophia: I will be volunteering as a tour guide at that event on Sunday, you could see if I would also be able to volunteer to represent Queen’s.

POI - Nasser: What is the fair?

Anna: It is an opportunity for respective students to learn about all of the universities in Ontario and what they offer. For everyone who applied during covid, it is essentially the same as all of the online recruitment events.

POC - Hannah: Yes, I went in grade 11. Every university in Ontario goes, they have booths, people are able to talk to admin, students and you hype up your program. I went and talked to people in Kinesiology.

POI - Nasser: Are we going to represent PHEKSA or Kinesiology?

Anna: We are going to represent Kinesiology. I should add that it can be anyone in the program, if you want to go with a friend in the program and they aren’t on PHEKSA, they are still able to come.

Kiersten Landerville - Jr. Academics:

No updates.

Ava Khansari - Sr. Outreach:

Josie is currently away so we will be having a meeting soon to discuss the homecoming brunch, stay on the lookout for volunteering.

Benjamin Solmon - Jr. Outreach:

I am aiming to get the peer pals program running as soon as possible. If someone who has more experience on the program up and running, I would love for your input.

POC - Liza: I was Jr. Outreach last year if you need any help.

Ben: Yes, that would be great thank you.

Yas Alamashi - Sr. Communication:

Unfortunately we did not have anyone applying to be on the yearbook committee. I am going to extend the application deadline and see if we can get more people. If not, we will plan the yearbook with Coache’s Corner and Jr. Comm.

Cynthia Charette - Jr. Communication:

I took the second, third, and fourth year photo last week, and I will be finishing year photos tomorrow when I take the first-year photo.

Additionally, I will be doing PHEKSA headshots the week after reading week. I will be sending out times for people to come take the pictures. Firstly, the headshots will be taken at the pier and then we will do a round of headshots in the SKHS lobby.

Kay Hartwick - 1st-year reps:

Hi everyone. My name is Kay and I am one of the first year reps. Looking forward.

Yasmin Asadi - 2nd-year rep:

I would like to get the crest painting done after our midterms are over, likely the second week back after reading week. Anyone on PHEKSA in second year interested in painting then please let me know after the meeting.

Nasser Nayed - 3rd-year rep:

The peer response form has officially been closed. We got some really good responses and I wanted to share some of the points with you all.

First off, half of the students believe that it was not a smooth selection process.

Most students said that the waitlist on solus was good, so the problem isn't on solus it is just about not having enough space in the actual class.

40% of people agreed that they had to make last-minute decisions on their courses.

The form finished off with written responses, I have read through them all and they are all very good.

Now I will be going ahead with Anna to present these responses to the SKHS and see what we can do to the course selection process.

Amy Posel - 4th-year rep:

No updates.

**Exec Updates**

Payton Rix - VP Operations:

Hi everyone, welcome. I am happy to have everyone here.

I do not have any major updates except that one of the girls on the commerce version of PHEKSA reached out to me about a first year housing event they are having. I will send information for the year reps to add to emails as well as create an Instagram post, if everyone could repost it that would be great.

Hannah Kowalyk - VP University Affairs:

Hi everyone. I made the student of the month post on Instagram if everyone could share it on their stories. The student of the month receives a $20 gift card.

As well, I oversee a few sub committees on PHEKSA. It is required that each PHEKSA member join at least one of the committees so I wanted to ask everyone which they would like to be apart of, there is 3 in total throughout the year.

The first is the PHEKSA grant committee which will allocate money to invest in student experiences.

Next is the better equipment fund which is a committee that analyzes the needs of the SKHS and makes suggestion for budgeting.

POI - Noah: What is the other subcommittee?

It is the PHEKSA teaching awards where the committee puts a form out for people to nominate TA’s and profs and then come together and give out the awards.

Noah: What is the time commitment?

Hannah: Probably one meeting, we will look over the initiatives of the committee, discuss, and I will take it from there.

Could everyone who wants to be on the PHEKSA grants committee please raise their hand. And now for the better equipment fund. Thanks everyone.

Varun Shah - President:

Welcome to week 5. I wanted to remind everyone that today is National Truth and Reconciliation Day. As well, next week is reading week so we will not have a meeting.

As for any major updates, we met with HLTH DSC today and we are trying to collaborate with them. First we are hoping to do a fundraiser of some sort, maybe a sporting event or a sticker sale, maybe Liza could help if it is a sticker sale?

Liza: Yes.

POC - Liza: We should probably not do the printing at the copy center because the stickers have been fading.

Varun: Great point. I will put you in touch for whoever is running it from their side.

As well, I am looking for someone to be a PHEKSA-HLTH DSC liaison.

Ben: I would be happy to take that on.

Varun: Awesome. I will put you in touch.

Additionally, I heard that Jr. Athletics had some questions about their transition manual and constitution. Payton and I wanted to ask you if you could find a time where we can meet and go through everything.

**Old Business**

None

**New Business**

New merchandise designs - Alex.

I am going to be presenting the new merchandise ideas that Spencer and I have made.

To begin with the crewneck, the colors will be blue, cream, and green.

Everyone: Yes, we like it.

Next is the shorts, Spencer created the design on the left and I created the one on the right which I personally like more.

Liza: Yes, I agree, just make sure you are attentive to the trademarks.

Alex: Yes, I took the crown straight from the trademark's website.

The colors for the shorts will be: navy blue, gray, and black.

Yasmin: I think that people would wear the white color, maybe keep white and red?

Varun: I am good with that.

Alex: I agree, I am just worried that they will be see through.

Payton: I have these shorts from the bookstore and they are quite thin, will likely be see through in the white colour.

Alex: Okay, final colours are red, navy, and gray with white logos on red and navy, and navy blue logo on gray.

Next is the hoodies.

We have 4 colors we can put on the store and we have 5 options here including light blue, forest green, bright blue, black, and red.

Yasmin: What if you took one color out now and then added it in the store next year?

Keirsten: Are you able to change the color for the merch store in the winter semester?

Alex: Yes, good idea. I will do that and add a message saying that the other color is coming next semester. For this store, we have light blue, forest green, dark blue, and red.

For T-shirts, we have 3 colors we can do.

Liza: Is it possible to create a Queen’s mom or Queen’s dad logo?

Alex: Good idea. I will look into it.

Nasser: We can have 3 colors?

Alex: Yes we are allowed 3 colors, we could do gray, navy blue and maroon, but the maroon color did not sell very well last year.

Amy: We could do a shamrock green for St. Patty's.

Alex: Okay, yes I like that and then also maybe white.

Next, is the jerseys which is a problem area. There are a lot of trademark issues so the logo we came up with is not my favorite. I am thinking of vetoing it.

Everyone: Yes.

Alex: Okay, we will not be keeping this idea.

Next is the sweatpants, last year the sweatpants had a cuff on them, I was considering putting out uncuffed ones.

Varun: What are the color options?

Alex: We can do 3 colors, they only have gray, navy, and black.

Varun: Could you do all colors?

Alex: Yes.

Nasser: Would we replace the jersey with something else in the store?

Alex: We do not have to fill the spot. As well, nothing else was recommended. The hats did not sell well last year.

Keirsten: Are we going to do PJ pants?

Alex: No, they did not sell well last year.

Varun: We could still add another item, it doesn’t cost us anything if something does not sell.

Alex: Okay, noted.

**Discussion**

None

**Other questions/remarks from Assembly**

Motion: To adjourn

 Seconded by: Mara

 Vote:

For - 22

Against – 0

Abstentions - 0

*Motion carried*

 Resolved: Meeting Adjourned

 **Meeting adjourned at 8:56 pm.**