**PHEKSA Meeting – September 18th, 2023**

**Present**: Varun Shah, Hannah Kowalyk, Payton Rix, Mara Majer, Cari Brown, Yasmin Asadi, Nasser Nayed, Cynthia Charette, Yas Almashahi, Anna Roper, Tori Pears, Reuben Bowley, Matt Hopley, Sophia Pourmatin, Alexandra Partridge, Amelia Rodrigues, Elizabeth Squire-Fisher, Ben Solmon, Ava Khansari, Noah Jonnson

**Absent**: None

**Start Time**: 7:45 pm

**Reading of Agenda**

        Motion: To approve the agenda for the meeting

        Seconded by: Varun

        Vote:

For -  18

Against -  0

Abstentions -  0

*Motion carried*

**Assembly Updates**

Cari Brown - Internal Affairs Commissioner:

Hiring is out, it opened on Friday and will be opened until this Saturday. If everyone could please share the Instagram post that would be great. We are hiring First Year Representatives, Intern to the Executive, Junior Academics, Formal Comissioner and Fourth Year Representative.

POI – Matt: Are we able to add the hiring of the semi deputy?

Cari: No, we cannot do that, there has to be a separate hiring, let’s talk later about that.

 - Executive Intern:

Mara Majer - Finance Commissioner:

No updates.

Matt Hopley - Social Commissioner:

No updates.

Alexandra Partridge - Merchandise Commissioner:

I am meeting with the merch organizer on Thursday, we will be getting everything planned out.

Elizabeth Squire-Fisher - Formal Commissioners:

No updates.

Sophia Pourmatin – EDI+I Commissioner:

Applications to be on the equity committee have been made and will be live tomorrow.

Amelia Rodrigues - Coaches Corner:

No updates.

Reuben Bowley - Sr. Athletics:

Applications for Kin games opened today and will be open until October 1st.

Tori Pears & Noah Jonsson - Jr. Athletics:

No updates.

Anna Roper - Sr. Academics:

I am working with Yasmin to get an ANAT 315 Q and A session scheduled for next week.

Additionally, I have been creating the forms for peer tutoring, they are almost ready to go. I will send the forms in the Facebook groups for year reps to share. The priority will first be on the 3rd and 4th years to be peer tutors as they are necessary for the program to run.

 - Jr. Academics:

Ava Khansari - Sr. Outreach:

I am meeting with Josie tomorrow about career fair.

Benjamin Solmon - Jr. Outreach:

No updates.

Yas Alamashi - Sr. Communication:

I am going to be putting out yearbook applications and hopefully we receive a better response compared to last year.

Cynthia Charette - Jr. Communication:

I have begun to plan the year photos and will likely have dates set this week to share, as well to go in next week’s year emails.

 - 1st-year reps:

Yasmin Asadi - 2nd-year rep:

No updates.

Nasser Nayed - 3rd-year rep:

The course selection form went out late last week. So far, there has been very good responses and feedback received. Thank you to the exec for helping with that, the question from Varun received very good feedback. Additionally, I talked with Dr. Beamish, and she told me about being a member of the undergraduate committee. Once the form is completed and closed, she would like me to share the responses with her so that she can bring them to the committee. Prior to closing the form, I hope to send it to Vanessa and get it in the newsletter, just to try and receive as much feedback as possible, please encourage all 3rd years you know to complete the form.

 - 4th-year rep:

**Exec Updates**

Payton Rix - VP Operations:

Hi everyone, I hope you are enjoying this meeting from home.

I will be attending the first ASUS meeting of the year this week, if anything specific comes up then that will be in my updates for next week.

Additionally, please sign up for snack. It is required that all assembly members bring snacks a minimum of once throughout the term. The link to sign up is on the Facebook group.

Hannah Kowalyk - VP University Affairs:

Hi everyone. I am going to the first AMS meeting of the year with Varun tomorrow, all updates from that meeting will be given to you next week.

Varun Shah - President:

Welcome to week 2. I have a few role specific updates to share.

Firstly, for Junior athletics, Tori and Noah, I wanted to confirm that you received the email I sent you from Gourd.

Tori: Yes we received it.

Varun: Gourd also called me today and is hoping to schedule a time to meet with you two this week. If you could please reach out to him and schedule that.

As well, I wanted to give a reminder for the position timelines. They are due next Monday. Please submit your document to Cari prior to the meeting, then while we are in the meeting you will be sharing one event you are excited for and one personal goal for yourself this year.

Yas, can you please create another post for hiring and elections.

Yas: Yes, I can make another post tomorrow.

Varun: Awesome. It was good to see everyone, I hope you all had a good second week and hope that your third week runs smoothly.

**Old Business**

None

**New Business**

None

**Discussion**

None

**Other questions/remarks from Assembly**

Motion: To adjourn

        Seconded by: Payton

        Vote:

For -  18

Against –  0

Abstentions – 0

*Motion carried*

        Resolved: Meeting Adjourned

 **Meeting adjourned at 7:58 pm.**